



435 Stanley Avenue, Chambersburg, PA 17201

TO: Parents and Guardians

FROM: Christine Wolgemuth
Director of Technology

DATE: May 22, 2017

SUBJECT: Transition to Online Student Documents

As educators one of our most important goals is to share student progress with parents and guardians. We recognize that strengthening this home and school connection adds to the success of our students. In the upcoming 2017-18 school year, CASD will be transitioning to electronic reports. This will include report cards, progress reports, letters, homeroom assignments, and immunization reports.

To access any electronic reports or letters, parents and guardians will need a Community Web Portal account. Instructions for easily creating an account are located at www.casdonline.org/portal on the Chambersburg Area School District website. If you don't currently have a portal account, we encourage you to create an account over the summer so there is minimal delay in the processing time.

The transition to an online format will be beneficial by providing instant and reliable communication. Additionally, families will have secure access, in an easy to navigate format, providing both current and year-to-year historical information while enrolled at CASD.

If you do not have access to a computer and require a paper copy, please contact your child's school to request an Opt Out form.

We look forward to sharing information with you on your child's progress and wish you all a wonderful summer.