

CHAMBERSBURG AREA SCHOOL DISTRICT
EDUCATIONAL TRIP REQUEST FOR ELEMENTARY STUDENTS

DATE _____

NAME OF STUDENT

GRADE

SCHOOL

Prior number of excused days for educational
Tours and trips during the current year: _____

Other family members requesting leave:

NAME

SCHOOL

Date(s) student will be absent: _____

Students may be excused up to a total of five (5) school days per school year for educational tours and trips. Requests for excusal should be submitted at least ten (10) days before the requested dates of departure.

AN INDIVIDUAL FORM MUST BE FILED FOR EACH STUDENT REQUESTING LEAVE.

Specific places of educational value to be visited:

1. _____

4. _____

2. _____

5. _____

3. _____

6. _____

Other activities of educational value:

1. _____

2. _____

Name and relationship of adult who will accompany student:

Date _____

Parent's Signature

SCHOOL DISPOSITION:

Date _____

Regional Principal's Approval

Approved

Comments: _____

Denied

WHITE - SCHOOL COPY

YELLOW - PARENTS COPY